

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Administrative Office	(2) MEETING DATE 3/13/2012	(3) CONTACT/PHONE Vincent Morici (805) 781-5011	
(4) SUBJECT Consideration of the Five Year Facility and Infrastructure Capital Improvement Plan			
(5) RECOMMENDED ACTION It is recommended that your Board review and accept the proposed Five Year Facilities and Infrastructure Capital Improvement Plan.			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? No
(10) AGENDA PLACEMENT <input type="checkbox"/> Consent <input type="checkbox"/> Presentation (Time Est. 90 min. _____) <input type="checkbox"/> Hearing (Time Est. _____) <input checked="" type="checkbox"/> Board Business			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A		(12) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(13) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(14) W-9 <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
(15) LOCATION MAP N/A	(16) BUSINESS IMPACT STATEMENT? Yes	(17) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date February 16, 2010	
(18) ADMINISTRATIVE OFFICE REVIEW 			
(19) SUPERVISOR DISTRICT(S) All Districts -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Janette Pell, Director, General Services Agency
Paavo Ogren, Director, Department of Public Works
Vincent Morici (805) 781-5011/ Administrative Office

DATE: 3/13/2012

SUBJECT: Consideration of the Five Year Facility and Infrastructure Capital Improvement Plan

RECOMMENDATION

It is recommended that your Board review and accept the proposed Five Year Facilities and Infrastructure Capital Improvement Plan.

DISCUSSION

This item presents the proposed Five Year Facilities and Infrastructure Capital Improvement Plan (CIP). The Five Year CIP is a consolidated look at the facility and infrastructure improvements that are planned to be considered during the five year time frame beginning with fiscal year (FY) 2012-13 and ending with FY 2016-17. At the end of each year, the plan will be revised and a new year added.

Many departments contributed to the development of the Five Year CIP. The primary staff and oversight for the development of this plan was provided by the Public Works Department, General Services Agency, Planning and Building Department and the County Administrative Office.

Background

The planning and identification of infrastructure projects developed through the Public Works Department and facility projects developed through the General Services Agency have historically involved separate processes. In response to your Board's stated preference to see a more consolidated approach to planning and development of facilities and infrastructure, staff has developed a more comprehensive process which consolidates the information about planned infrastructure and facility projects for the next five years into a single document. The new process incorporates greater consideration of land use plans and goals and identifies proposed projects by function and community.

Representatives from the County Administrative Office, General Services Agency, Public Works Department and Planning and Building formed a core working group evaluated the current methods used to plan and develop infrastructure and facility projects. The core group is known as the Infrastructure and Facilities Coordinating Committee (IFCC). The IFCC then developed the new process used to create the Five Year CIP.

The IFCC sought input from departments and agencies including the Auditor-Controller's Office multiple County departments, the Local Agency Formation Commission (LAFCO), the San Luis Obispo Council of Governments (SLOCOG), and Community Services Districts. The specific process and improvements used in the preparation of the Five Year CIP are described in Section 2 and Appendix 8 of the plan.

Overview of the Five Year CIP

The Five Year CIP generally includes a wide range of facility and infrastructure projects. Facility projects include the creation or improvement of libraries, correctional facilities, parks, offices and airport facilities. Infrastructure projects include the creation or improvement of roads, bridges, water systems and wastewater systems. The majority of the projects in the CIP have an estimated cost of \$250,000 or more. The focus of the plan is the presentation of projects planned for consideration over a five year period beginning in FY 2013-14, however, it also includes:

- Summaries and descriptions of recently completed projects
- Lists of projects sorted by functional areas
- Summary of the funding sources typically used to develop projects
- An overview of the maintenance costs associated with facilities and infrastructure
- Discussion of the improvements to the annual planning process and future updates of the plan.

There are seventy projects in the plan spread over 23 communities and rural areas. The total estimated cost over the five year time frame is \$351.4 million.

Organization of the Five Year CIP

Information in the CIP is organized into six sections as identified below. Appendices are used to provide more detail related to the sections in the plan.

- Section 1 Executive Summary – an overview of the plan, including the total estimated cost by year.
- Section 2 Introduction and Background – A summary of the intent of the plan and the processes used in its development.
- Section 3 Summary of Completed Projects – An overview of projects completed since FY 2009-10.
- Section 4 Recommended Projects – An overview of the projects, potential expense and geographic distribution.
- Section 5 Operational and Maintenance Costs – A discussion of maintenance and operational expenses related to planned projects and deferred maintenance on existing facilities and infrastructure.
- Section 6 Future Updates – A discussion of the timing and information for updates to the plan.
- Appendices - Details of the projects in plan, including summaries of facility and infrastructure projects by functional area, the complete list of projects as well as individual sheets which summarizes information about each project and its funding source.

The identification of the projects in the plan incorporated the evaluation of essential needs, funding, and feasibility. Funding for projects may be allocated either through the annual budget process or brought to the Board individually. The CIP is a guide and is not a guarantee that all of the projects will be funded or developed. The plan provides a solid foundation for the planning and development of County facility and infrastructure projects over the next five years and will help meet the demands related to growth in the unincorporated areas of the county.

OTHER AGENCY INVOLVEMENT

The County Administrative Office, General Services Agency, Public Works Department and Planning and Building Department led the effort to develop the plan. Input was provided by a number of County departments, including the Auditor Controller's Office, Parks and Recreation, Sheriff-Coroner Office, Probation Department, Health Agency, County Fire Department, County Libraries and County Airports. The San Luis Obispo Council of Governments, the Local Agency Formation Commission and Community Services Districts also provided information used to develop this plan.

BUSINESS IMPACT STATEMENT

The Five Year CIP will benefit the Building Design and Construction cluster identified in the San Luis Obispo County Clusters of Opportunity Economic Strategy (November 2010). Local business will benefit through the opportunity to construct the projects identified in the Five Year CIP. The trails, parks and pedestrian walkways identified in the plan are consistent with the wellness/prevention/active lifestyle vision identified in the Health Services Cluster.

FINANCIAL CONSIDERATIONS

The projects on the Five Year CIP have a total estimated cost of \$351.4 million. Facility projects comprise \$90.8 million of the total estimated cost. Infrastructure projects make up \$260.6 million. Approximately \$62 million in funding from a variety of sources has been allocated to the projects on this list. The remaining unallocated balance is \$289.4 million.

The CIP identifies that over 90% of the potential expense is tied to known funding sources. The allocation of future funding is dependent upon receipt of planned funding from a variety of federal, state, and local sources.

The staff from multiple County departments participated in the development of the Five Year Capital Improvement Plan. The staff time and related expense for the preparation of this plan was within existing budgets and no additional General Fund was used to prepare the plan.

RESULTS

The Five Year Capital Improvement Plan is intended to guide the planning and development of larger capital and major maintenance projects developed through the General Services Agency and the Public Works Department. The projects identified in the plan will improve existing and provide new infrastructure and facilities which will contribute to the County's Vision of a Safe, Healthy, Livable, Prosperous and Well Governed Community.

ATTACHMENTS

1. Five Year Facilities and Infrastructure Capital Improvement Plan
2. Attachment 2 Clerk's File – Link to Five Year Capital Improvement Plan with Appendix 9